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Quantity	Product Number/Name	Quantity	Product Number/Name
	Form W-2 —Wage and Tax Statement		Publication 393 —Federal Employment Tax Forms
	Instructions for Form W-2		Publication 533 —Self-Employment Taxes
	Form W-3 —Transmittal of Income and Tax Statements		Publication 454 —Your Business Tax Kit (see content on back)
	Form SS-4 —Application for Employer Identification Number		Publication 538 —Accounting Period and Methods (included in Pub. 454)
	Form W-4 —Employee's Withholding Allowance Certificate		Publication 583 —Starting A Business & Keeping Records (included in Publication 454)
	Form W-5 —Earned Income Credit Advance Payment Certificate		Publication 910 —Guide to Free Tax Services (included in Publication 454)
	Form W-9 —Request for Taxpayer Identification Number and Certification		Publication 1057 —Small Business Tax Education Program
	Form 1040 —U.S. Individual Income Tax Return		Publication 1132 Volumes I and II —Reproducible Federal Tax Forms and Instructions (For site use only)
	Instructions for Form 1040		Publication 1194B —Taxpayer Information Publications for Businesses (For site use only)
	Form 1040 Schedule C —Profit or Loss From Business		Publication 1518 —Tax Tips Calendar
	Form 1040 Schedule C-EZ —Net Profit From Business		Publication 1796 —Tax Forms CD-ROM (For site use only)
	Form 1040 Schedule E —Supplemental Income and Loss		Publication 2053 —Quick and Easy Access to IRS Tax Help and Forms
	Form 1040 Schedule F —Profit or Loss From Farming		Package X —Reference Copies of Federal Tax Forms and Instructions (For site use only)
	Form 1040-ES —Estimated Tax For Individuals		
	Form 1096 (1999) —Annual Summary and Transmittal of U.S. Information Returns		
	Form 1099-MISC (1999) —Miscellaneous Income		
	Instructions for Forms 1099, 1098, 5498, 1096, and W-2G (1999)		
	Publication 15 —Employer's Tax Guide (Circular E) <i>(contains order blank for 1999 W-2, W-3, 1099, etc.)</i>		
	Publication 15-A —Employer's Supplemental Tax Guide		
	Publication 334 —Tax Guide for Small Business		

*Write-In
(See commonly
requested products
on page 2)*

(attach additional pages as necessary)

Purpose

Form 12196 is used by Small Business Information and Development Centers and One-Stop Capital Shops to order Federal tax products for distribution to their clients.

Special Product Information

Publication 454, Your Business Kit contains the following products:

- Publication 509, Tax Calendars for 1999
- Publication 583, Starting a Business and Keeping Records
- Publication 594, Understanding the Collection Process
- Publication 910, Guide to Free Tax Services
- Publication 1544, Reporting Cash Payments of over \$10,000
- Form SS-4, Application for Employer Identification Number
- Form 1040-ES, Estimated Tax For Individuals
- Form 9779, EFTPS Enrollment Form (information copy)
- Instructions for Form 9779

Publication 1796, Federal Tax Forms CD-ROM contains the following information.

- Current tax forms, instructions and publications
- Prior-year tax forms and instructions
- Popular tax forms which may be filled-in electronically, printed out for submission, and saved for recordkeeping
- Internal Revenue Bulletin

System requirements are as follows:

- Windows 3.1 or later/Windows95/
Windows 98/ Windows NT 4.0
 - 486 or Pentium-based personal computer;
 - 8 megabytes of RAM;
 - VGA or higher resolution display adaptor supported by Windows;
 - Microsoft CD Extensions with a CD controller board;
 - Windows-compatible printer with at least 1 megabyte of user RAM;
 - 25 megabytes of available disk space.
- Macintosh
 - Macintosh 68020-68040; 4 megabytes of application RAM
 - Power Macintosh; 6 megabytes of application RAM
 - Apple System Software version 7.0 or later; version 7.0.2 is recommended
 - CD-ROM drive capable of reading ISO 9660 format
 - 15 megabytes of available disk space

Other Commonly Requested Products:

(see write-in space on page 1)

- Form 940**—Employer's Annual Federal Unemployment Tax Return
- Form 941**—Employer's Quarterly Federal Tax Return
- Form 943**—Employer's Annual Tax Return for Agricultural Employees
- Form 943A**—Agricultural Employer's Tax Guide
- Form 1040X**—Amended U.S. Individual Income Tax Return
- Form 1041 Schedule K-1**—Shareholder's Share of Income, Credits, Deductions, etc.
- Form 1065**—U.S. Partnership Return of Income
- Form 1065 Schedule D**—Capital Gains and Losses
- Form 1065 Schedule K-1**—Partner's Shares of Income, Credits, Deductions, Etc.
- Form 1120**—U.S. Corporation Income Tax Return
- Form 1120-A**—U.S. Corporation Short-Form Income Tax Return
- Form 1120S**—U.S. Income Tax Return for an S Corporation Tax Guide
- Form 1120S Schedule K-1**—Shareholder's Share of Income, Credits, Deduction, etc.
- Form 2290**—Heavy Vehicle Use Tax Forms
- Form 2553**—Election by a Small Business
- Form 8109B**—FTD Deposit Form (Over The Counter Version)
- Form 8300**—Report of Cash Payments Over \$10,000 Received in a Trade or Business
- Publication 51**—Agricultural Employer's Tax Guide (Circular A)

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You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The time needed to complete this form will vary depending on the individual circumstances. The estimated average time is 3 minutes. If you have comments concerning the accuracy of this time estimate or suggestions for making this form simpler, we would be happy to hear from you. You can write to:

Tax Forms Committee
Western Area Distribution Center
Rancho Cordova, CA 95743-0001

Please **DO NOT** send your order Form 12196 to the Tax Forms Committee, FAX to: 1-309-662-2432.

Note: *The Small Business initiative is an extension of the IRS Bank, Post Office and Library (BPOL) Program.*